

## Registration by students

*All actions are designed to be completed by the student.*

Students register as part of sitting the Competition, **NOT in advance**. The system is designed to take them straight to the test when they register.

The teacher should have the **test session administration page open**, and have written the **School ID, the Session Code**, and if required a school- or teacher-assigned Class Code, on the board. See the guide 'Create and Start a Test Session'.

1. Student opens web browser and goes to [agc.au.insights.janison.com](http://agc.au.insights.janison.com)
2. Under 'Students register here', student clicks on the blue box **Click to register**. (Students cannot login as returning users even if they competed last year. All past student data was deleted.)



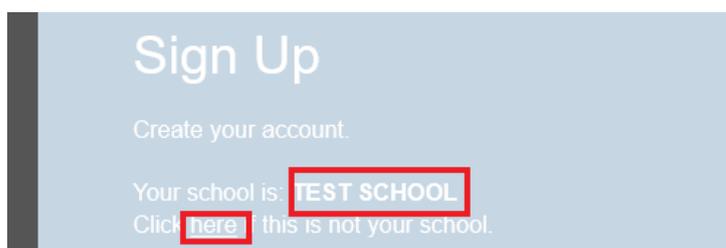
The screenshot shows the registration page for the Australian Geography Competition. On the left, there is a blue box with the text "Students register here for the Australian Geography Competition" and a blue button labeled "Click to register". Below the button, it says "(Requires a code from your teacher to complete registration.)". On the right, there is a "Log-in for returning users" section with fields for "Username (email address)" and "Password", a "Forgot your password?" link, and a "Login" button.

3. Student enters the school ID provided by the teacher and clicks **Next**.



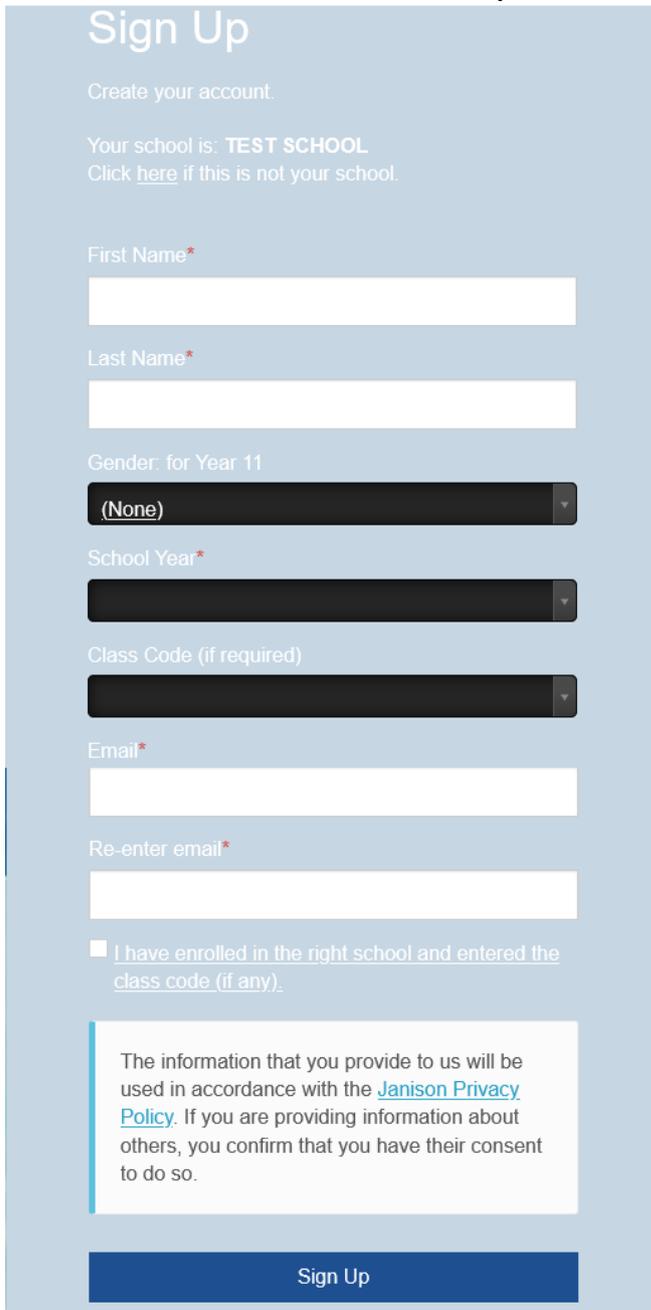
The screenshot shows the "Australian Geography Competition" page. It has a header "Australian Geography Competition" and a text prompt "Please enter the school ID provided by your teacher." followed by a text input field. Below the input field is a blue button labeled "Next".

4. **Ensure students check the school** listed at the top of the screen is correct. If so, student is to complete the details required. If not, student clicks on the link below the school name and reenter the school ID.



The screenshot shows the "Sign Up" page. It has a header "Sign Up" and a sub-header "Create your account". Below that, it says "Your school is: TEST SCHOOL" and "Click [here](#) if this is not your school."

5. Student enters their personal information and clicks the **Sign Up** button at the end. All details need to be completed correctly as this is used for accessing the correct year level and for certificates. (If they use all lower-case letters in their name, that's what will be on their certificate and results.)



The screenshot shows a 'Sign Up' form with the following fields and elements:

- Sign Up** (Section Header)
- Create your account.
- Your school is: **TEST SCHOOL**  
Click [here](#) if this is not your school.
- First Name\* (Text input field)
- Last Name\* (Text input field)
- Gender: for Year 11 (Dropdown menu with '(None)' selected)
- School Year\* (Dropdown menu)
- Class Code (if required) (Dropdown menu)
- Email\* (Text input field)
- Re-enter email\* (Text input field)
- I have enrolled in the right school and entered the class code (if any).
- Privacy notice box: The information that you provide to us will be used in accordance with the [Janison Privacy Policy](#). If you are providing information about others, you confirm that you have their consent to do so.
- Sign Up** (Submit button)

The email address is used only as a unique identifier. This is the student's username.

Class code is for use by schools that enter many students and want certificates sorted by class. (This is optional and school- or teacher-assigned.)

Only Year 11 students are asked for their gender to ensure diversity in students selected for Geography's Big Week Out.

There is a link to Janison's privacy policy. The Competition's policy is at <https://geographycompetition.org.au/privacy-policy/>

- Student sets a password – this will not be required again unless the student mistakenly logs out of the Competition or closes the web browser, prior to completing the Competition. The screen text tells students the character requirements for the password – at least 8 characters, one uppercase letter, one lowercase letter, one number, one special character.
- The tile shown includes the year level entered. **Ensure students check the year level** is correct before clicking **Start**.



If the year level is incorrect, the teacher can correct the year level by using the 'Troubleshooting Guide'. (The teacher could wait and do this while other students are reading the instructions or after they have started the session.)

The test structure files download to the student's computer.

- Student enters the Session Code (8-character alpha code) supplied by the teacher (created prior to the session). Student clicks **Next**.

Enter the session code that is on the board:

 -  - 

Next

9. The next screen shows an auto-populated alpha Student Code. **Student does NOT change this**, clicks **Next**. If a student changes this by mistake, see the 'Troubleshooting Guide'.

DO NOT CHANGE, please click Next to continue.:

D L - L L - K H - C Z

Next

10. Student confirms that the year level and name are correct and clicks **Yes**. (If the year level is incorrect, the student clicks **No**. They are returned to the session code input screen for another attempt. If that still shows the **wrong year level** the student **MUST NOT PROCEED FURTHER**. The student probably entered the wrong year level when they signed in and the teacher can correct this by using the 'Troubleshooting Guide'. If the **name is incorrect**, it is quickest to accept it now, teacher to note it and correct it later by using the 'Troubleshooting Guide'.)

Year 10 Australian Geography Competition 2024

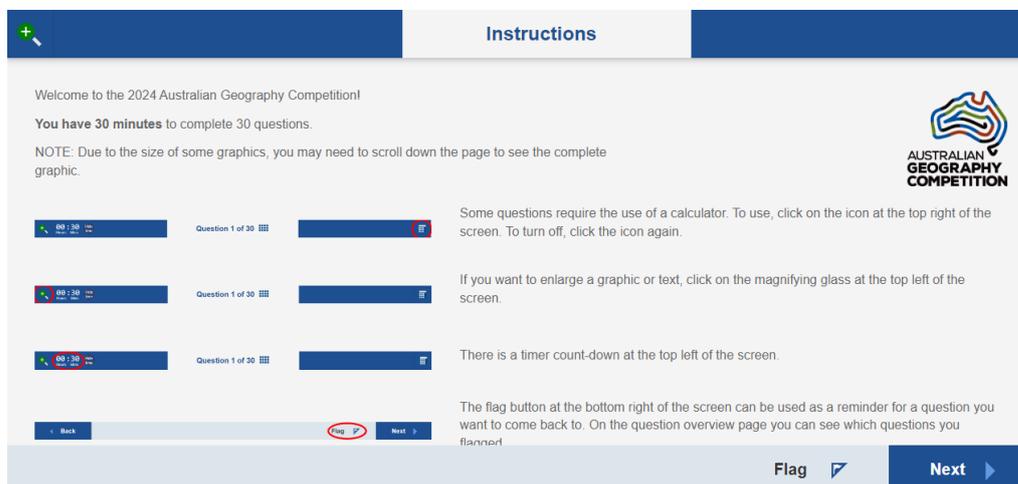
Are you?

Full name: **Testing Student3**

No Yes

The relevant test files now download onto the student's computer.

11. The student is now at the instruction page.



Welcome to the 2024 Australian Geography Competition!

You have 30 minutes to complete 30 questions.

NOTE: Due to the size of some graphics, you may need to scroll down the page to see the complete graphic.

Some questions require the use of a calculator. To use, click on the icon at the top right of the screen. To turn off, click the icon again.

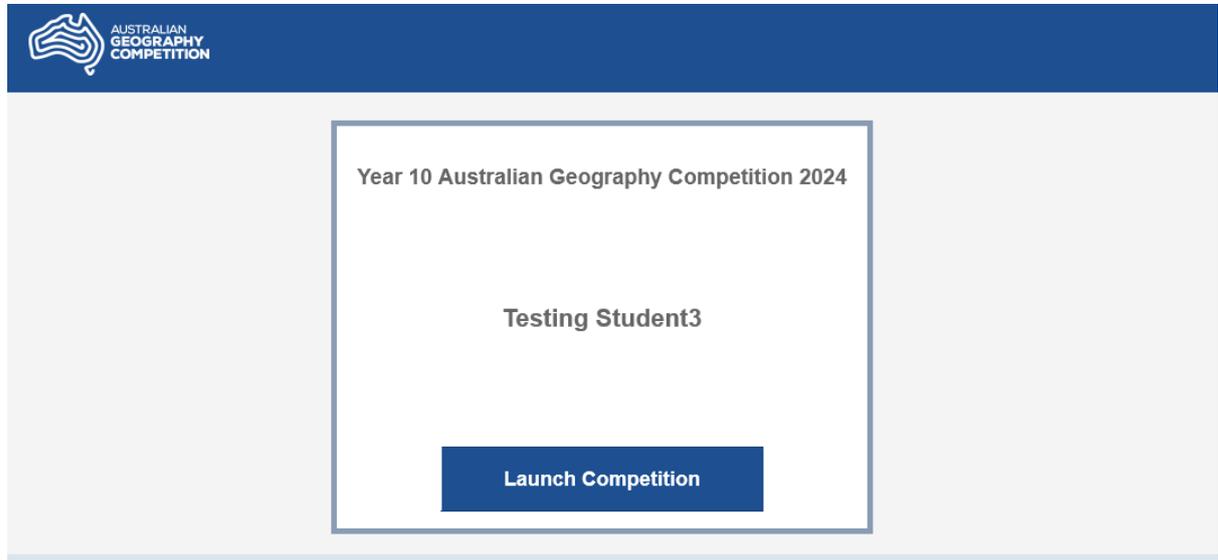
If you want to enlarge a graphic or text, click on the magnifying glass at the top left of the screen.

There is a timer count-down at the top left of the screen.

The flag button at the bottom right of the screen can be used as a reminder for a question you want to come back to. On the question overview page you can see which questions you flagged.

Flag Next

12. Student clicks **Next** when they have finished reading the instructions, and then confirms they have finished reading them.
13. Student clicks the **Launch Competition** button.



14. Student may wait for teacher to start the session. If the teacher has not clicked on the **Start session** button within the test session, the student will be shown a 'Wait to begin' screen at this point. When the teacher starts the session, all the students waiting will automatically be taken to the next screen with the first question and start at the same time. If the teacher started the session earlier, the student goes to the first question directly after clicking Launch Competition.

